

Excursion Information

Dear Parents and Carers,

The following details relate to an excursion that has been organised for your child. If you have any concerns about this excursion, or related cost, please contact the front office on 6142 1690.

Name of Excursion	General PE Bowling Excursion
Location	Zone Bowling, Belconnen. 1 Emu Bank, Belconnen ACT 2617
Purpose	Conclude studies in General PE by participating in 10 Pin Bowling.
Classes/Year Groups Participating	General PE Year 9 & 10
Date	Wednesday 15/11/23
Start Time	11.15am
Finish Time	1.30pm
Transport	School Bus
Cost	\$22
Due Date	Friday 3/11/23 * Notes will not be accepted after this date
Teacher in Charge	Katie Beattie
Additional Information	This excursion is an extra-curricular activity designed to complement the General PE curriculum. Students will depart school during their break time and participate in the activity during their regular HPE timetabled lesson. Students who do not attend will join with a PE class remaining at school.

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education and Training Directorate (ETD) (Belconnen High School). This information is necessary for us to be able to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion.

Normally we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose.

Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion in order to appropriately and effectively manage the excursion. (Drafting note: disclosure overseas reference may be omitted for local excursions.)

The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.



Permission & Payment Note



Name of Excursion/Activity: General PE Bowling Excursion

FEE CODE -

COST: \$22

I give permission for my child _____ in PCG Group _____

to attend the above-named excursion on Wednesday 15/11/2023

I have read the attached information regarding this excursion/activity and understand what it contains.

I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment), in an emergency.

Full Name of Parent/Carer (please print): _____

Signature of Parent/Carer _____ Date _____

Is there any medical condition that may affect your child on this excursion? **Yes / No**

If yes please give details: _____

Please return permission note to the front office by Friday 3/11/23

Please be aware of the following: Staff accompanying students on excursions will take all reasonable care while students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. This form requests information about students which will be held by the school. This information may be disclosed to government or private medical or para-medical staff and other relevant officers in the event of an accident or emergency. The information is collected as a lawful administrative function of the ACT Education and Training Directorate.

Name of Excursion: General PE Bowling Excursion

Child Name: _____ **Year:** _____

CONTACTLESS payments are accepted.

QuickWeb Payment made on (date) _____

Secure Payment via Belconnen High School website payment tab <http://www.blch.act.edu.au/payment>

To make a secure credit card payment you will be directed to Westpac's online payment system, known as [QuickWeb \(click here\)](#). This is a Westpac online payment option accessed through the school website that makes a payment direct to the school's bank account.

Please use the above FEE CODE and Student Key as your reference.

Student Key is usually the first 5 letters of the student's surname and initial of their first name.