How to Access Google Classroom.

- 1. Ensure your Childs Chromebook is connected to your internet connection.
- 2. Your child should login to their Chromebook using their student ID and student password. (The same process as logging in at school)
- 3. Your child will see the Google backpack. They need to click Google Classroom.

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- 4. Your Childs classes should be listed. They can access their classroom by clicking on the google classroom icon.
- 5. If your Childs classroom does not appear, they can click on the "+" icon (located in the top right of the screen) and then select "join class"



- 6. Your child will see a dialog box asking them to enter the Class code (supplied above).
- 7. Enter the Class code and click "Join"



- 8. Their class will be added to google classroom and they will be able to access it.
- 9. Repeat the above process for each class that needs to be added.

What happens if my Childs Chromebook stops working?

In the event that your Childs Chromebook is not functioning, they can access their school work on any computer equipped with the Google Chrome browser:

- 1. If your computer does not have google chrome installed, it can be downloaded and installed from: <u>https://www.google.com/chrome/</u>
- 2. Open Google Chrome and enter the following website address: <u>https://backpack.ed.act.edu.au/</u>
- 3. They will be required to login using their student login and password.

They will be able to access all classroom information and their work as this is stored in the cloud.